



14th Annual ACEware Users' Conference Plus Agenda

Tuesday, April 27, 2010

- 4:00-5:30pm Registration (check-in)
- 5:30-7:00pm Welcoming Reception

Wednesday, April 28, 2010

- 8:00am Registration/Continental Breakfast
- 8:30am Introductions
- 8:45am Opening Session
- 9:30am Low Cost Marketing with Social Media
- 10:35am Student Manager - Duh, It really can do that?
- 11:45am Lunch
- 1:00pm 37+ Ways to Increase Your Program Registrations – at No (or Low) Cost
- 2:45pm Tips and Tricks

Thursday, April 29, 2010

- 8:00am Continental Breakfast
- 8:30am
 - 3 Keys to Creating Engaging Communities
 - Using Email Module
- 9:35am
 - Keeper of Flame with Security
 - Anatomy of Functions
- 10:45am
 - Integrating SM with Online Programs
 - Exploring Functions
- 11:45am Lunch
- 1:00pm Roundtables/Focus Groups

Friday, April 30, 2010

- 8:30am
 - Turbo Charging Registrations
 - Financial Management
- 10:15am
 - Name Tags, Table Tents & Mailing Labels
 - Financial (Cont)
- 11:45am Lunch
- 1:00pm
 - SM Physical Fitness
 - Intro to ACEweb
- 2:30pm
 - Importing and Exporting
 - Conference Management
- 4:00pm Closing Q & A
 - *indicates concurrent sessions*

Pre-Conference Sessions

April 26-27, 2010

ACEweb Operations

April 27, 2010

Student Manager Report Writing

Visit our website for detailed session descriptions:

www.aceware.com/Conference

ACEware Systems, Inc.

7480 Dyer Road
Manhattan, KS 66502



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April 28-30, 2010

Hilton Pensacola Beach Gulf Front Hotel

Learn how to better serve your students, clients, and selves with the latest software developments from ACEware Systems, Inc.

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ACEware Systems, Inc.

Exceptional Non-Credit Student Registration Software for Continuing and Community Education

You are invited to join the ACEware Staff for learning, sharing, discovery and networking at the 14th Annual ACEware Systems Users' Conference.

Meet the entire ACEware staff and discover the full potential of your registration software! You will network with other Student Manager users who deal with similar implementation issues, and enjoy workshop presentations and discussions from both ACEware staff and users at this year's conference.

- Learn how to better serve your students, clients, and yourself with the **latest software developments** from **ACEware Systems, Inc.**
- Learn how to use **Student Manager** and its components to maximize your registration solutions and practices.

Who Should Attend:

This conference brings together Deans, Directors, Program Managers, Program Coordinators and Registration staff to discover new and innovative ways of using ACEware Systems Registration Software products to better serve their customers.

Meet members of the ACEware staff and discover the potential of your registration software.



Pre-Conference Sessions

We will be holding hands-on Pre-Conference sessions at the hotel (bring your own laptop). Training sessions help you take advantage of the many powerful features in Student Manager and ACEweb. Spaces are limited.



ACEweb Operations

Monday and Tuesday, April 26-27, 2010

In this training session, we cover setup and management of your ACEweb site. Topics include ACEweb Installation, Security, INI settings, Template Customization, Student Manager Setup, Custom Pages, Debugging, and Maintenance.

Student Manager Report Writing

Tuesday, April 27, 2010

In this training session, we'll review reporting basics and work our way to more advanced features. Topics include:

- Where to go to get the report you want
- The difference between queries and reports
- Running reports/queries
- Outputting reports in PDF format
- Exporting report data
- Query creation & modification
- Introduction to report modification
- Introduction to report functions

Conference Fees

- \$695.00 per person*
- \$645.00 per person for two, three or four from one institution
- \$595.00 per person for five or more from one institution

** You may be eligible for a Scholarship if your organization has a paid Support Agreement.*

Pre-Conference Sessions Fees:

ACEweb Operations

April 26-27, 2010 (two-day session)

- \$695.00 per person
- \$595.00 per person for two or more

Student Manager Report Writing

April 27, 2010 (one-day session)

- \$350.00 per person
- \$250.00 per person for two or more

The Hilton Pensacola Beach Front Hotel

The 14th Annual ACEware Users' Conference Plus is being held at the newly-renovated Hilton Pensacola Beach Gulf Front Hotel, located in the heart of Pensacola Beach, Florida and overlooking the emerald waters of the Gulf of Mexico.

Pensacola Regional Airport is less than 30 minutes away, while water sports, shopping and exciting nightlife are within walking distance.



Conference Rates have been arranged for participants. A special room rate of \$125.00 for Shoreview, or \$145 for Gulfview single or double occupancy is available for conference attendees for April 25-May 1, 2010. Call the hotel at 1-866-916-2999 for reservations and request

the special convention rate for ACEware Systems. Reservations must be made by March 25, 2010.

Cancellations and Substitutions

Participant cancellations received 30 days before the start of the conference will receive a full refund. Cancellations after that are subject to a \$100 service fee. Substitutions are permitted at any time. Please contact ACEware to alert us of substitutions.

Questions?

Call **800-925-2493 x210**

or email

info@aceware.com



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Register online now at: www.aceware.com/Conference